

Warehouse Planning and Inventory Management Excellence

Book before 26 February 2018 and get a 10% discount.

Training dates: 26 & 27 March 2018 **Venue:** The Pivot, Monte Casino, Fourways, Johannesburg, South Africa

About this training

Warehousing is an integral part of every logistics system, where the warehousing is an important link between the producer and the customer. Warehousing plays a vital role in providing a desired level of customer service at the lowest possible cost where there is pressure on the warehouse to perform its functions to a high standard to meet the expectations of the customer. Over a number of years warehousing has developed from a relatively minor part of the company's logistics system to one of its most important functions.

The purpose of this exciting seminar is to show how to implement all of the essential tools for the effective management of warehousing and stores. The course examines various aspects of the business such as production, product, suppliers, customers and the associated product through volumes.

Training methodology

This training seminar will be delivered by an instructor who has first-hand practical experience of warehousing and the training course will have presentations with interactive practical exercises, supported by video material and case studies. Delegates will be encouraged to participate actively in relating the principles of warehouse management to the particular needs of their workplace.

Organisational impact

There will be considerable organisational impact where methods will be improved and significant savings made. Organisations will gain in sending their employees to attend this training course by:

- Examine the link of stock in the company operations and activities
- Analyse the key areas of warehouse operation
- Identify and understand key performance indicators
- Succeed in improving operations
- Apply the right cost and service balance
- Gain a competitive advantage
- Get up-to-date on the latest money-saving warehousing technology and software
- Increase the security of your facility and slash theft and shrinkage
- Set up cycle counts and achieve 95% accuracy in your inventory records

The expert trainer:

Chabeli Ramakatane
Founder and CEO
Bareki Management Consulting



Optimise your Supply Chain Management and turn your warehouse into a dynamic, cost-cutting, productivity enhancing machine!

Promotional gifts

All attendees will take home The SensofinityVR M1 Virtual Reality Headset suitable for Any smartphone with a screen size between 4 to 6 inches.



Services SETA Accreditation No: 12169

We are a B-BBEE Level 1 service provider

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Session one

Staying on top of your game

- Understanding the hurdles of running an effective warehouse
- Meeting these challenges with innovative strategies and continuous improvement
- Adapting your practices and warehousing methods to keep up with the demands and goals
- Insight into the latest way things are done to achieve financial stability and success for your company

Session two

Maximising space in the warehouse

- Fundamentals that every warehouse manager needs to know to create an effective warehouse
- Reviewing the most common warehouse design and layout mistakes and how to avoid them
- Immediately identifying flaws in your own facility and have the confidence to get upper management to help you make the changes to correct this

Session three

Forecasting more accurately

- Learn how to more accurately forecast your company's needs by identifying unusual factors that can cause costly forecasting mistakes
- Utilising better ways to collect the information you need and make well-informed decisions based on this information enabling you to:
 - improve customer service
 - reduce inventory
 - increase productivity
 - improve the deliveries from suppliers

Session four

Safeguarding your property and strengthening warehouse security

- Best methods for dealing with inventory security and theft
- What options do you have if you suspect an employee is steal
- What are your responsibilities and liabilities?
- What technological deterrents are available?
- Strategies for eliminating employee theft of your valuable inventory

Session five

Methods and equipment required for lifting, storing and moving equipment available for specific layout options

- Loading bays
- Selecting fork lift trucks
- Selecting racking
- Implications for warehouse layouts
- Operational timings and planning
- The use of IT within the warehouse

Session six

Managing health and safety in warehouses to ensure compliance

- Duty of care
- Inspections and risk assessments-task analysis
- Equipment maintenance and care
- Raising people's awareness

Session seven

Greening your warehouse

- Reviewing carbon foot printing and the impact of supply chain on the environment
- Maximising returns by investing in biodegradable packaging materials
- Installing motion sensors. Solar panels and intelligent electrical systems to minimise power
- Adoption of returnable packaging for products
- Sending used packaging and packing material to recycling facilities rather than waste facilities

End of day one

About the trainer

Mr. Chabeli Ramakatane is the founder and CEO of Bareki Management Consulting - a procurement and supply chain consulting and advisory company founded in 2008. His main responsibilities are to drive and address changes in the procurement and supply chain consulting and advisory market, to be a fresh force in the procurement and supply chain improvement space, an impartial provider of high caliber advice that delivers results and deep insight. Bareki has a proven track record for helping leading organisations drive more value and deliver more savings from their procurement and supply chain function.

Bareki under Mr. Ramakatane has consulted in various private & public sector organisations including but not limited to: Transnet Group, Denel Land Systems, Road Accident Fund (RAF) ALSTOM Transport; Railway Safety Regulator (RSR); Johannesburg Roads Agency (JRA); LOREAL Cosmetics; Government Pensions Administration Agency (GPAA); Johannesburg Housing Company (JOSHCO); CCMA, South African Weather Services (SAWS); Mkhondo Municipality; Mogalakwena Municipality, Construction CETA; Wits University, UNISA, Department of Health- OHSC, SANAC Deloitte Consulting etc.

He has trained and been a speaker in more than 50 Procurement & Supply Chain workshops, seminars and training programs in South Africa and most African countries Chabeli has over 20 extensive years of experience in supply chain, procurement, finance, business systems and turnaround strategies gained at various blue chip companies like SABMiller, Masterfoods, Telkom, Nampak, SABS, Letsema Consulting and Wits University. Over these years he has gained extensive experience in procurement transformation and supply chain optimisation.

He has worked on various Nampak divisions (Bevcap, Bevcap, Divfood, Megapak, Flexibles, and Liquid) implementing and training on Procurement and Supply Chain until September 2004 when he left and joined SABS as Group Head: Procurement and supply chain. At SABS. Chabeli later joined Wits University as Chief Procurement Officer (CPO) where he was responsible for a procurement budget of R1.4 Billion per annum and his main responsibility was to transform procurement and supply operation at the University and achieve savings in excess of R100 Million. He is highly skilled and knowledgeable in end to end procurement & supply chain functions for various industries including and not limited to Transport, FMCG, educational, manufacturing, telecoms, construction & engineering, mining, retail, energy, public sector/government departments & municipalities etc.

Session eight

Best practices for non-stock answers for your stock problems

Dead stock, slow-moving stock, excess stock, safety stock, out of stock? The list goes on and on. Instead of relying on the fuzzy theories and "stock" answers this session is practical, with real-world insights from a warehousing and inventory pro who has seen it all and will share hard-won solutions for your stock problems. If it seems like your company adds new stock every other day. You have trouble getting your people to rotate the old stock or if you're stuck with more stock than you need because one of your vendors offered your purchasing agent a "deal" for buying a "minimum" amount of product, you need the answers you'll get at this eye-opening session.

Session nine

Managing the "Three P's" of warehousing and inventory Control

- Managing Product: Keeping your inventory flow running smoothly
- Managing Processes: The logistics of supply chain management
- Managing People: Taming the "Wild Cards" of productivity

Session ten

Maintaining more accurate inventory records

- Easily achieve inventory record accuracy levels of 95% or more`
- Evaluating your current system and identify areas for improvement
- Maintaining high levels of productivity

Session eleven

Reviewing the golden rules of accurate inventory counts

- Secrets to preparing your company for a hassle-free and accurate physical inventory
- Mastering the simple steps that successful warehouse and inventory managers all across the country use to make their lives easier
- Pinpointing the most common blunders that sink the preparation for most companies
- How to get your entire company behind your efforts to get an accurate physical inventory

Session twelve

Taking the pain out of annual physical inventories

- Conducting your annual physical inventory with more confidence, speed and accuracy
- Avoiding frustration with delays, missing counts or worse, inaccurate counts
- Preparing for auditors

Session thirteen

Surefire cycle count strategies

- Setting up an accurate cycle counting program, complete with a top-notch cycle counting team to run it
- Learn how to train your cycle counting team
- Keeping paperwork under control and discover timesaving methods that will allow your people to get more work done in less time!

Session fourteen

Maintaining your new and improved inventory system

This troubleshooting session will arm you with the knowledge and skills to maintain a high-quality inventory control system for years to come.

- You will be able to adjust your processes on the fly and adapt to changes in the marketplace
- Help service your customers better, increase your productivity and maintain better cost control

Q&A Sessions After every interactive sessions attendees will have the opportunity to air their questions to the speakers who will help them come up with the best solutions.

End of training

Training timings for the two days

0800	Welcome and registration
0830	Morning session begins
1000 – 10:30	Morning refreshments and break
1200	Luncheon
1300	Afternoon session begins
1500 - 1530	Afternoon refreshments and break
16.30	Course concludes

Who should attend?

There are many people in organisations who would gain significant knowledge about warehousing from attending this course. It is suitable to a wide range of professionals but will greatly benefit:

- Those managing warehouses or stores
- Those non-warehouse people who need to gain an awareness of the issues and key drivers of stock control operations
- Stock professionals
- Warehouse operatives and supervisors
- Distribution professionals

*“Trade is about information.
Goods sit in the warehouse
until information moves them”*

C.J Cherryh

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Registration Form

Warehousing & Inventory
Code: WI01

To register for the course please review the programme, complete this form immediately and fax or email back to our:

Register Now Contact: Arusha **Tel:** +27 11 7023327

Fax: +27 (0) 86 501 0472

Email: ad@provisionresearch.co.za

Provision Research and Events

Reg no. 2009/159390/23

49 Highlands Estate,
Halfway Gardens, Midrand,
Johannesburg South Africa

Authorisation:

Signatory must be authorised to sign on behalf of contracting



Training fees

Please tick option below

- Full conference per delegate @ R6 995
- Day 1 - Warehousing solutions per delegate @ R3 595
- Day 2 - Inventory management per delegate @ R3 595

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Bring 3 delegates and get a 15% discount

Bring 5 delegates and get a 20% discount

Bring 10 delegates and get a 30% discount

Payment:

An Invoice will be issued once the registration of the delegate/s is completed. Full payment is then required from receipt of invoice.

Payment Method:

Please indicate your choice of payment method

■ **Cheque**

Made payable to **Provision Research and Events -**

This should be a bank guaranteed cheque

or

■ **Bank Transfer**

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2. Delegate name:	
Job Title:	
Contact no:	
Email address :	

3. Delegate name:	
Job Title:	
Contact no:	
Email address :	

4. Delegate name:	
Job Title:	
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Email address :	

Terms & Conditions:

- Fees are inclusive of programme materials, refreshments, lunch and gifts and NOT accommodation.
- Payment Terms:** Following completion and return of the registration form, full payment is required within 5 days from receipt of invoice. After signing this registration form this becomes a legal and binding contract between your organisation and Provision Research and Events. A receipt will be issued on payment. Due to limited conference space, we advise early registration to avoid disappointment. A 50% cancellation fee will be charged under the terms outlined below. We reserve the right to refuse admission if payment is not received on time.
- Cancellation/Substitution:** Provided the total fee has been paid, substitutions at no extra charge up to 14 days before the event are allowed. Substitutions between 14 days and the date of the event will be allowed subject to an administration fee of equal to 10% of the total fee that is to be transferred. Otherwise all bookings carry a 50% cancellation liability immediately after a signed sales contract has been received by **Provision Research and Events** (as defined above). Cancellations must be received in writing by mail or fax four (4) weeks before the conference/training is to be held in order to obtain a full credit for any future **Provision Research and Events**. Thereafter, the full training fee is payable and is non-refundable. The service charge is completely non-refundable and non-creditable. Payment terms are five days and payment must be made prior to the start of the conference. Non payment or non-attendance does not constitute cancellation. By signing this contract, the client agrees that in case of dispute or cancellation of this contract that **Provision Research and Events** will not be able to mitigate its losses for any less than that of the total contract value. If, for any reason, **Provision Research and Events** decides to cancel or postpone this training, **Provision Research and Events** is not responsible for covering airfare, hotel, or other travel costs incurred by clients. The training fee will not be refunded, but can be credited to a future training. Event program content is subject to change without notice.
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- Governing law:** This Agreement shall be governed and construed in accordance with the law of Gauteng and the parties submit to the exclusive jurisdiction of the South African Courts in Gauteng. However, **Provision Research and Events** only is entitled to waive this right and submit to the jurisdiction of the courts in which the Client's office is located.

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